

## **RIPTA BOARD OF DIRECTORS MEETING**

**Monday, March 19, 2018**

**1:30 p.m.**

**Transportation Conference Room**

**269 Melrose Street, Providence**

### **AGENDA**

1. Board Approval: To Consider for Approval the Draft Regular Session Meeting Minutes of December 11, 2017, the Draft Regular Session Meeting Minutes of January 22, 2018, and the Draft Executive Session Minutes of December 11, 2017.\*
2. Public Comment: Limited to 3 minutes per person (sign-up sheet will be provided).
3. CEO Report: Discussion:
  - Operational KPIs
  - Human Services Transportation Coordinating Council Update Regarding Low-Income Senior/Disabled Fares
  - FTA Triennial Review
  - Storm Response
4. Chairman's Report: Discussion/Potential Votes:
  - Process and Scheduling for CEO Selection
  - Ridership Experience
  - Technology in Transit
5. Board Discussion / Potential Vote(s): Consideration of Approval for Legal Department's Request: Commercial Property Premium
6. Board Discussion / Potential Vote(s): Title VI Report
7. Board Discussion / Update: Presentation from Finance Department: Quarterly Report
8. Board Discussion / Update: Update on Downtown Transit Connector
9. Executive Session: Executive Session to consider, discuss and act upon such matters as may be closed to the public pursuant to R.I. Gen. Laws § 42-46-5(a)(2) regarding litigation.\*
- 10 Adjournment

This Agenda posted on March 14, 2018

\*Board Members may convene in Executive Session pursuant to R.I. Gen. Laws §42-46-5(a)(2) to discuss this Agenda item.

By a majority vote, a public body may amend its agenda to add items. The additional items shall be for informational purposes only and may not be voted on except when necessary to address an unexpected occurrence requiring immediate action or to refer the matter to an appropriate committee pursuant to R.I. Gen. Laws §42-46-6(b).

Copies of Meeting Minutes may be obtained pursuant to RIPTA's public records policy, which is available at <http://www.ripta.com/access-to-public-records-act>. An interpreter for the deaf and hard of hearing can be provided by calling 784-9500 x1171 at least 48 hours in advance. The location is accessible to the handicapped.

RHODE ISLAND PUBLIC TRANSIT AUTHORITY  
BOARD OF DIRECTORS  
Minutes of Monday, March 19, 2018

**Board Members**

**Present:** Wayne Kezirian, Board Chair; Stephanie Ogidan Preston, Board Vice Chair; Karen A. Santilli, Board Treasurer; Peter Alviti; and Mark Susa

**Absent:** Maureen Martin, Board Secretary; Princess Sirleaf Bomba; and Joshua Brumberger

**Also Present:** Amy Pettine, Interim Chief Executive Officer; Attorney Christopher Fragomeni, Board Counsel; and Elizabeth Silvestre, Confidential Executive Assistant; members of RIPTA's staff; and members of the public

**Agenda Item 1: Approval of the Minutes from December 11, 2017.**

Mr. Alviti makes a motion to approve the minutes of the December 11, 2017 Board meeting. Ms. Preston seconds and it passes with favorable votes by Mr. Susa and Mr. Kezirian. \*Ms. Santilli abstains.

**Agenda Item 2: Public Comment.**

1. Don Rhodes: Expresses content with snow removal, and concerns with project delays and CEO selection.

**Agenda Item 3: CEO Report.**

Ms. Pettine and Gregory Nordin, Interim Director of Planning of RIPTA, discuss Operational KPIs. Ms. Pettine provides updates on the Human Services Transportation Coordinating Council, Federal Transit Administration's Triennial Review, and storm responses. Ms. Preston requests the Human Services Transportation Coordinating Council minutes be included in the board packages.

**Agenda Item 4: Chairman's Report.**

Mr. Kezirian discusses the CEO selection process and scheduling, ridership experience, and technology in transit.

**Agenda Item 5: Consideration of Approval for Legal Department's Request: Commercial Property Premium with CHUBB Insurance.**

John Stanziale, Claims Representative-Liability of RIPTA, and A.J. Rockwell, present a request to approve a Commercial Property Premium with CHUBB Insurance. Ms. Santilli makes a motion to approve the request. Ms. Preston seconds and it passes with favorable votes by Mr. Susa, Mr. Alviti and Mr. Kezirian.

**Agenda Item 6: Title VI Report.**

Ms. Pettine, James Vincent, Compliance Officer of RIPTA, and Gregory Harris, Principal Planner of RIPTA present the Title VI Report. Ms. Preston makes a motion to approve the request. Mr. Alviti seconds and it passes with favorable votes by Ms. Preston, Mr. Susa and Mr. Kezirian.

**Agenda Item 7: Presentation from Finance Department: Quarterly Report.**

Karen DiLauro, Director of Finance of RIPTA, presents the Quarterly Report.

Mr. Alviti makes a motion to discuss RIPTA staff structure. Ms. Santilli seconds and it passes with favorable votes by Ms. Preston, Mr. Susa and Mr. Kezirian. Mr. Kezirian discusses present and future senior management staffing needs.

**Agenda Item 8: Update on Downtown Transit Connector.**

Mr. Kezirian abstained from any discussion or consideration of this agenda item.

[Mr. Kezirian exits]

Mr. Nordin presents an update on the Downtown Transit Connector.

[Mr. Kezirian returns]

**Agenda Item 9: Executive Session to consider, discuss and act upon such matters as may be closed to the public pursuant to R.I. Gen. Laws § 42-46-5(a)(2) regarding litigation.\***

Upon motion by Ms. Preston, which was seconded by Ms. Santilli, the following vote was adopted and passed with favorable votes by Mr. Susa, Mr. Alviti and Mr. Kezirian:

**Voted:** To convene the Board into Executive Session pursuant to Rhode Island General Laws section §42-46-5(a)(2).

**The Board, staff, and counsel thereafter convened into executive session at 3:00 p.m.**

**The Board, staff, and counsel entered public session at 03:09 p.m.**

Attorney Fragomeni reports out that pursuant to R.I. Gen. laws § 42-46-4(b), the Board unanimously voted to keep all votes taken in Executive Session sealed so as to not jeopardize any strategy or negotiation.

Ms. Santilli makes a motion to seal the minutes of the executive session. Ms. Preston seconds, and it passes with favorable votes by Mr. Alviti, Mr. Susa and Mr. Kezirian.

**Agenda Item 10: Adjournment 03:10 p.m.**

Ms. Santilli moves to adjourn the meeting. Ms. Preston seconds and the motion passes with favorable votes by Mr. Alviti, Mr. Susa and Mr. Kezirian.

Respectfully submitted,

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Maureen Martin, Secretary