



**Board of Directors**  
**269 Melrose Street, Providence, Rhode Island**  
**Minutes of Wednesday, December 15, 2021 Meeting**  
**1:30 p.m.**

**Members Present:** Normand Benoit, Board Chair; Michelle Wilcox, Board Treasurer; Maureen Martin, Board Secretary; Marcy Reyes; and Robert Kells.

**Absent Members:** Peter Alviti; and Jose Rosario.

**Also Present:** Scott Avedisian, CEO; Christopher Fragomeni, Esq., Board Counsel; Courtney Marciano, Senior Executive Officer; members of RIPTA's staff; and members of the public.

**Call to Order:** Mr. Benoit called the meeting to order at 1:35 p.m., indicating that quorum was present.

**Agenda Item 1:** **To Consider for Approval the Draft Regular Meeting Minutes of the November 17, 2021.**

Mr. Benoit requests one edit to be made: removing Mr. Josh Brumberger as absent as he had resigned his board seat prior to the meeting.

Ms. Wilcox makes a motion to approve the minutes of the November 17, 2021 meeting. Mr. Kells seconds, and the motion passes with favorable votes by Mr. Benoit, Ms. Martin, and Ms. Reyes.

**Agenda Item 2:** **Public Comment.**

- 1) Patricia Raub, RI Transit Riders: congratulated RIPTA for implementing the first steps of the Transit Master Plan. Looking forward to January service changes. Congratulated RIPTA for being a recipient of the \$900k RAISE grant. Looking forward to seeing more monies invested into continuing to implement next phases of the Transit Master Plan. Urged Board to ensure that Kennedy Plaza Bus Terminal remains open. Additionally, urged Board to make sure that the new bus hub isn't moved out of Kennedy Plaza until the new terminal is opened. Would like to see the bus pass office reopen in Kennedy Plaza and wants to make sure bus drivers wear their masks properly and enforce regulation to riders.

**Agenda Item 3:** **CEO Report.**

- Mr. Avedisian reviews the new format and layout of the updated CEO report. Topics included in his update were:
  1. RIPTA At a Glance

2. RIPTA In The News
3. Commendations
4. Monthly Financials and Ridership

**Agenda Item 4: Request for Approval for a 4-Year Giro Support Contract**

Gary Jarvis, Director of Information Technology, presents the request for the approval of a 4-year contract extension with Giro Support.

Ms. Martin makes a motion to approve. Ms. Wilcox seconds and the motion passes with favorable votes by Mr. Benoit, Ms. Reyes, and Mr. Kells.

**Agenda Item 5: Request for Approval for a 3-Year Contract, with 2 option years, to Donnelly's Inc.**

John Chadwick, Director of Procurement, presents a request for the approval of a 3-year contract extension, with 2 additional option years, to Donnelly's Inc.

Mr. Kells makes a motion to approve the request. Ms. Martin seconds and the motion passes with favorable votes by Mr. Benoit, Ms. Reyes, and Ms. Wilcox.

**Agenda Item 6: Request for Approval for Approval of Emergency Relief Funds**

Chris Durand, Director of Finance, presents the request for the approval for use of Emergency Relief Funds.

Ms. Wilcox makes a motion to approve the request. Mr. Kells seconds and the motion passes with favorable votes by Ms. Martin, Ms. Wilcox, and Mr. Benoit.

**Agenda Item 7: Informational Update: Infrastructure Investment and Jobs Act (IIJA)**

Chris Durand, Director of Finance, presents the update.

**Agenda Item 8: Adjournment 3:03 p.m.**

Ms. Wilcox makes a motion to adjourn. Ms. Martins seconds and the motion passes with favorable votes by Mr. Kells, Ms. Reyes, and Mr. Benoit.

Respectfully submitted,

---

Maureen Martin, Secretary