



RHODE ISLAND PUBLIC TRANSIT AUTHORITY

BOARD OF DIRECTORS MEETING

Thursday, April 24, 2025

1:30 p.m.

269 Melrose Street, Providence

Transportation Board Room

The meeting can be watched online here:

[RIPTA Board of Directors - April 24, 2025](#)

AGENDA

1. Board Approval To consider for approval the Draft Meeting Minutes of the Board of Directors Meeting of March 27, 2025.
2. Board Discussion / Election of Officers - Vice-Chair, Secretary and Treasurer.
Potential Vote
3. Public Comment / Limited to 3 minutes per person.
Board Discussion
4. CEO Report
 - CEO Update
 - Key Initiatives
 - Employee Spotlight
 - Budget
 - Ridership
 - On Time Performance

By a majority vote, a public body may amend its agenda to add items. The additional items shall be for informational purposes only and may not be voted on except when necessary to address an unexpected occurrence requiring immediate action or to refer the matter to an appropriate committee pursuant to R.I. Gen. Laws §42-46-6(b).

Copies of Meeting Minutes may be obtained pursuant to RIPTA's public records policy, which is available at <https://www.ripta.com/public-records-request/> of hearing can be provided by calling 784-9500 x1171 at least 48 hours in advance. The location is accessible to the handicapped.



RHODE ISLAND PUBLIC TRANSIT AUTHORITY

5. Board Discussion / Potential Vote Request for Approval – Renewal of Commercial General Liability Policy
6. Board Discussion / Potential Vote Request for Approval – Renewal of Commercial Umbrella Liability Policy
7. Board Discussion / Potential Vote Request for Approval - Renewal of Commercial Property Policy
8. Board Discussion / Potential Vote Request for Approval - Renewal of Cyber Liability Policy
9. Board Discussion / Potential Vote Request for Approval - Operating Budget and Efficiency Study Update
10. Board Discussion / Potential Vote Request for Approval – Award of Contract – Towing
11. Board Discussion / Potential Vote Board Questions and Answers
12. Executive Session Executive Session to consider, discuss and act upon such matters as may be closed to the public pursuant to R.I. Gen. Laws § 42-46-5: (a)(2) Sessions pertaining to collective bargaining or litigation, or work sessions pertaining to collective bargaining or litigation. (5) Any discussions or considerations related to the acquisition or lease of real property for public purposes, or of the disposition of publicly held property wherein advanced public information would be detrimental to the interest of the public. (7) A matter related to the question of the investment of public funds where the premature disclosure would adversely affect the public interest. Public funds shall include any investment plan or matter related thereto, including, but not limited to, state lottery plans for new promotions.
13. Adjournment

This Agenda has been posted April 21, 2025.

By a majority vote, a public body may amend its agenda to add items. The additional items shall be for informational purposes only and may not be voted on except when necessary to address an unexpected occurrence requiring immediate action or to refer the matter to an appropriate committee pursuant to R.I. Gen. Laws §42-46-6(b).

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Board of Directors Meeting Minutes
Thursday, March 27, 2025
1:30 p.m.
269 Melrose Street, Providence
Transportation Board Room

Members Present: Director Peter Alviti, Board Chair; Robert Kells, Board Vice Chair; James Leach, Board Treasurer; Patrick Crowley, Board Secretary; Normand Benoit; Vincent Masino; Heather Schey; and James Lombardi.

Absent Members: Marcy Reyes.

Also Present: Christopher Durand, CEO; Christopher Fragomeni, Esq., Board Counsel; Jacqueline Weidinger, Administrative Assistant-Executive Office; members of RIPTA's staff; and members of the public.

Call to Order: Mr. Kells calls the meeting to order at 1:34 p.m., indicating that quorum was present.

Agenda Item 1: **To consider for approval the Draft Meeting Minutes of the Board of Directors Meeting of February 27, 2025.**

Mr. Crowley makes a motion to approve the minutes of the February 27, 2025, meeting. Ms. Schey seconds, and the motion passes with favorable votes by Mr. Kells, Mr. Benoit, Mr. Leach, Mr. Lombardi, and Mr. Masino. Director Alviti is absent for this vote.

Agenda Item 2: **To consider for approval the Draft Executive Session Meeting Minutes of the Board of Directors Meeting of February 27, 2025.**

Mr. Crowley makes a motion to approve the Executive Session minutes of the February 27, 2025, meeting. Mr. Masino seconds and the motion passes with favorable votes by Mr. Kells, Mr. Leach, Mr. Lombardi, Mr. Benoit and Ms. Schey. Director Alviti is absent for this vote.

Agenda Item 3: **Public Comment**

1. Daria Phoebe Brasher
 - States she is concerned about the lack of funding for RIPTA in the Governor's Budget.
 - States she is concerned for the funding for the new bus hub.
 - States that she is looking forward to seeing what the efficiency study will show.

2. Patricia Raub – RI Transit Riders

- States that the RI transit Riders are willing to accept a new location for new transit hub.
- States that she is concerned about the funding for the new hub.
- States that the State Of Rhode Island must financially help with the new location for the new hub.

3. Rochelle Lee on behalf of Barry Schiller, RI Transit Riders

- Ms. Lee reads a statement on behalf of Barry Schiller, RI Transit Riders, concerning the movement and funding of the Kennedy Plaza Hub.

Director Alviti enters the meeting at 1:38pm

4. Grant Dulgarian

- States that Kennedy Plaza Hub should not be moved.
- States that he wants Ridership Impact Study done before there is any change to the Kennedy Plaza.

Director Alviti exits the meeting at 1:49pm.

5. Randall Rose – Kennedy Plaza Resilience Coalition

- States he is concerned over the movement of Kennedy Plaza Hub.
- States he is concerned about the budget and financial impact of moving Kennedy Plaza.
- States if Kennedy Plaza is moved further out of the city, it will inconvenience riders.

6. Joe Cole

- States he spoke at the Finance Committee Meeting, and is concerned over the budget and how it will impact service to riders and further hiring for RIPTA.

Director Alviti enters the meeting at 1:58pm

Agenda Item 4: CEO Report

Christopher Durand, RIPTA's CEO, provides updates regarding budget deficit. He discusses the Employee Spotlight for Karen Mckenna, and provides an update regarding ridership, on time performance, and bus stop improvements. No vote is taken.

Director Alviti exits the meeting at 2:34pm.

Agenda Item 5: Request for Approval – Purchase of 25 New RIDE Vans

John Chadwick, Deputy Chief of Procurement Inventory and Vehicle Operations, makes the request.

Mr. Benoit makes a motion to approve the request. Mr. Crowley seconds, and the motion passes with favorable votes by Mr. Leach, Mr. Masino, Mr. Kells, Ms. Schey and Mr. Lombardi. Director Alviti is not present for the vote.

Agenda Item 6: Request for Approval – RFP 25-10 Comprehensive Analysis/Efficiency Study

Sarah Ingle, Deputy Chief of Planning and Nathan Watchous, Deputy Chief of Finance, make the request.

Mr. Crowley makes a motion to approve the request. Ms. Schey seconds and the motion passes with favorable votes by Mr. Leach, Mr. Masino, Mr. Kells, Mr. Benoit and Mr. Lombardi. Director Alviti is not present for the vote.

Mr. Crowley exits the meeting at 2:53pm.

Agenda Item 7: Request for Approval – Budget Update / Financial Scenarios

Christopher Durand, Chief Executive Officer, requests to table this agenda item.

Mr. Benoit makes a motion to approve the request. Mr. Lombardi seconds and the motion passes with favorable votes by Ms. Schey, Mr. Leach, Mr. Masino, Mr. Crowley and Mr. Kells. Director Alviti and Mr. Crowley are not present for the vote.

Mr. Crowley enters the meeting at 2:55pm.
Mr. Lombardi exits the meeting at 2:56pm.
Mr. Lombardi enters the meeting at 3:00pm.

Agenda Item 8: Request for Approval – Transit Center Update

Christopher Durand, Chief Executive Officer provides an update. No vote is taken.

Agenda Item 9: Board Questions and Answers

The Board of Directors inquires about Next Wave, Task 3; and about the Senate Finance Committee Meeting. No votes are taken.

Agenda Item 10: Executive Session to consider, discuss and act upon such matters as may be closed to the public pursuant to R.I. Gen. Laws § 42-46-5: (a)(1) Any discussions of the job performance, character, or physical or mental health of a person or persons provided that the person or persons affected shall have been notified in advance in writing and advised that they may require that the discussion be held at an open meeting);; (a)(5) Any discussions or considerations related to the acquisition or lease of real property for public purposes, or of the disposition of publicly held property wherein advanced public information would be detrimental to the interest of the public; and (a)(7) A matter related to the question of the investment of public funds where the premature disclosure would adversely affect the public interest. Public funds shall include any investment plan or matter related thereto, including, but not limited to, state lottery plans for new promotions.

This Agenda Item was passed. No vote was taken.

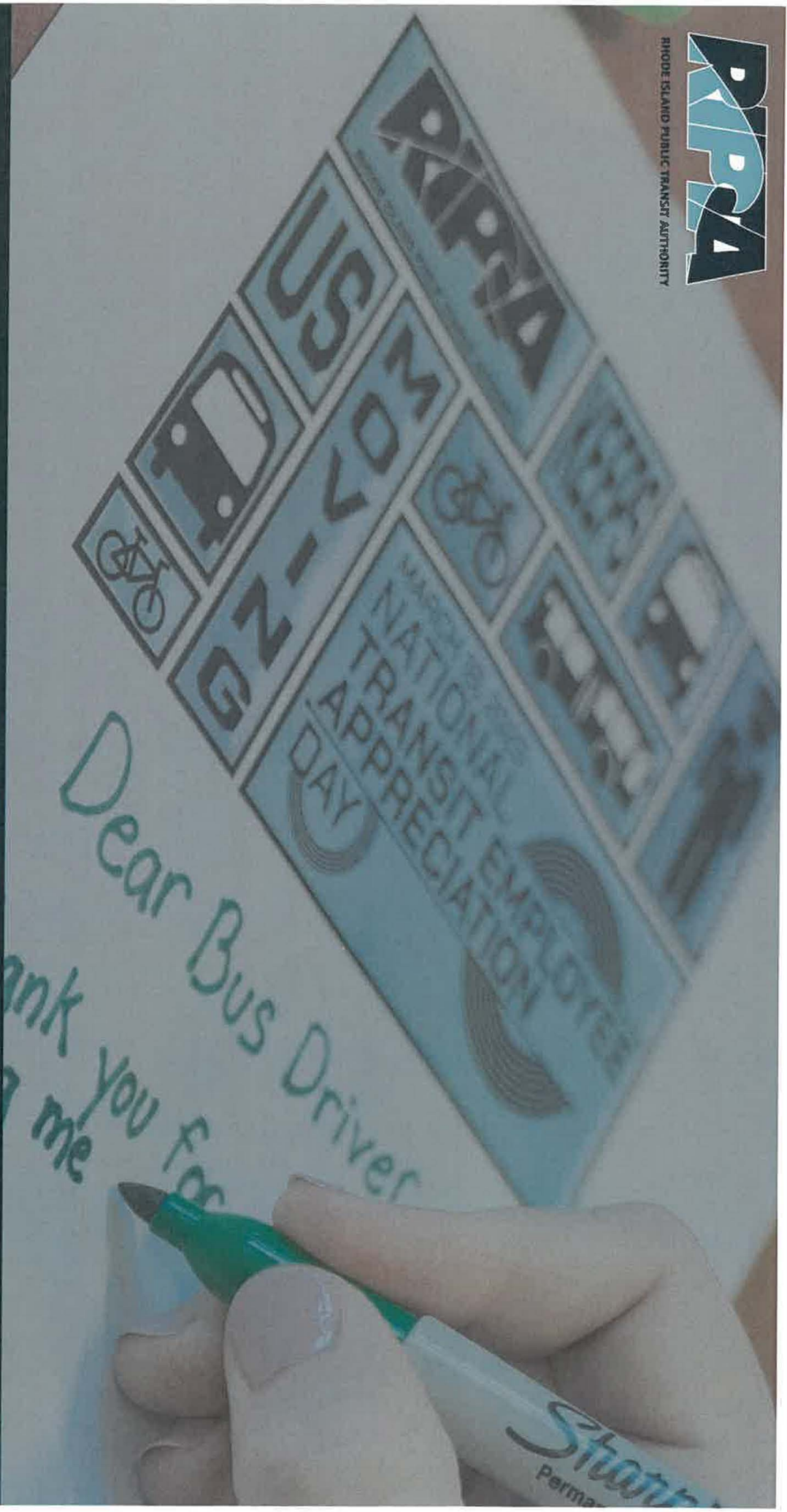
Director Alviti enters the meeting at 3:03pm.

Agenda Item 11: **Adjournment – 3:05pm**

Mr. Leach makes a motion to adjourn. Ms. Schey seconds, and the motion passes with favorable votes by Director Alviti, Mr. Crowley, Mr. Benoit, Mr. Kells, Mr. Masino, and Mr. Lombardi.

Respectfully submitted,

Patrick Crowley, Secretary



CEO UPDATE



National Transit Employee Appreciation Day

On March 18, RIPTA joined transit agencies nationwide in celebrating National Transit Employee Appreciation Day, a day to recognize the hardworking employees who keep Rhode Island moving. From bus operators and maintenance crews to customer service staff and dispatchers, these employees provide an essential service to our communities every day. RIPTA provided custom Thank You cards for passengers to hand out to their [favorite](#) drivers. Additionally, Representative David Morales and other members of the House of Representatives invited RIPTA staff members to the State House to watch as a resolution passed proclaiming March 18 as "Transit Employee Appreciation day in Rhode Island."

Drive Less RI app

The 'Commuter Resource RI' app has been rebranded as 'Drive Less RI' with a fresh look to make sustainable commuting easier than ever. Drive Less RI is a trip-planning and logging app where users can earn rewards by recording their use of public transportation, carpooling, vanpooling, walking, biking or telecommuting. The app is available for iOS and Android devices, as well as desktop users. With a refreshed brand, Drive Less RI aims to reach additional audiences and adapt to changing demographics. Existing users do not need to take any action; the update will happen automatically.

Newport St. Patrick's Day Parade

As part of RIPTA's commitment to reducing traffic congestion, the agency ran additional Route 60 buses from the Park & Ride White Church in Barrington for parade goers.

Pawtucket-Central Falls Transit Center

CEO Chris Durand did a walk-through of the passenger amenity building, currently under construction. The roof has been installed, exterior walls have been framed, and the brick veneer will start in the coming weeks. Located at 300 Pine Street, Pawtucket, the new facility will feature public restrooms, driver restrooms and a break room, a waiting area with seating and real-time passenger information screens, a security office, and a staffed customer service window to assist riders as needed. This new building will improve the passenger experience for rail passengers.

2025 Community Site Visits for Reduced Fare Bus Pass Program for Seniors and People with Disabilities
Every month, RIPTA's Customer Service staff will travel to communities throughout the state to process Photo ID bus passes for qualified seniors and individuals with disabilities with valid documentation. These statewide Photo ID Community Site Visits allow residents in both rural and urban areas to access transit information and apply for the Reduced Fare Bus Pass Program without having to travel to RIPTA offices in Providence. RIPTA staff traveled to the Edward King House in Newport and the Pilgrim Senior Center in Warwick processing a total of 30 bus passes.

KEY INITIATIVES

Workforce Development

Recruiting for customer service positions

Goal is to improve hours of coverage

Increased presence in Kennedy Plaza and hubs across the state



Service Improvements

Summer service goes into effect in June

Improved Service to Quonset Scheduled



Amenity Improvements

New Shelters have been delivered

Improvements to wayfinding signs underway

First rehab shelter reinstalled



Performance Data and Benchmarking

Efficiency Study has commenced and oversight group in place



William Velez



Utility

EMPLOYEE SPOTLIGHT

If you've spent time around RIPTA's busiest transit hubs, there's a good chance you've seen William Velez hard at work, though you might not realize just how many places he covers in a day.

William is part of the Utility team and has been with RIPTA for nearly four years. His role takes him all over the state—Broad Street, the DTC, Kennedy Plaza, West Exchange Street, the Pawtucket train station—checking and cleaning public restrooms, restocking supply rooms, and keeping everything running smoothly. "I'm not just in one spot. I'm out and about all morning," he says. "Then in the afternoons, I'm inside cleaning offices and the mechanical areas."

William has brought not only energy to the job, but efficiency too. "I actually changed the way some of the work gets done and it helps me get the job done better and faster," he shared. "Now I use a van that's fully stocked with everything I need, so I can get through all the stockrooms without having to make extra trips."

Originally born and raised in New Jersey, William moved to Puerto Rico at the age of 11 and spent 20 years there before moving back to the US and settling in Rhode Island. "When I'm not working, I like going to the gym and spending time with my kids," he says. "My youngest is one, so that keeps me busy." This summer, William has something extra special to look forward to—his first trip to Disney World. "The kids are excited for the rides," he says.

With his hands-on approach and willingness to go the extra mile, William has become a reliable presence that RIPTA can count on day after day.

Budget to Actual - March 2025

Budget-Actual FY 2025	Monthly Current Year			
	Budget	Actual	VAR \$	VAR %
Federal Subsidies	\$3,292,469	\$3,236,265	(\$56,204)	-1.7%
Federal Subsidies-CARES Act	\$2,229,796	\$0	(\$2,229,796)	-100.0%
State Subsidies	\$3,500,211	(\$54,377)	(\$3,554,589)	-101.6%
Other Revenue	\$834,326	\$613,595	(\$220,731)	-26.5%
Passenger Fares	\$956,909	\$895,078	(\$61,831)	-6.5%
Third Party Fares	\$739,892	\$836,041	\$96,149	13.0%
Special Project Revenue	\$244,542	\$0	(\$244,542)	0.0%
Total Revenue	\$11,798,145	\$5,526,601	(\$6,271,543)	-53.2%
	Budget	Actual	VAR \$	VAR %
Salaries & Fringe Benefits	\$8,379,102	\$9,016,303	(\$637,202)	-7.6%
Contract Services	\$1,125,948	\$495,475	\$630,473	56.0%
Operating Expense	\$2,106,919	\$1,919,901	\$187,018	8.9%
Utilities	\$214,969	\$171,325	\$43,645	20.3%
Capital Match & Repayment	\$43,947	\$0	\$43,947	100.0%
Debt Service	\$0	\$0	\$0	0.0%
Special Projects	\$119,542	\$0	\$119,542	100.0%
Total Expenses	\$11,990,427	\$11,603,004	\$387,423	3.2%
Surplus/(Deficit)	(\$192,282)	(\$6,076,402)	(\$5,884,120)	

- Extra relief funding was drawn down in January, so no new draw downs were completed in March.
- Gas tax accrual was not made in March resulting in a lower state subsidies amount. RIPTA is working with the state to resolve outstanding gas tax accruals.
- Contract services are under budget due to timing of some major projects.
- Operating expenses are under budget due to lower-than-expected fuel cost and fewer engine replacements.

BUDGET - ACTUAL

Budget to Actual through March 31, 2025

Budget-Actual FY 2025	Year To Date Current Year			
	Budget	Actual	VAR \$	VAR %
Federal Subsidies	\$29,632,222	\$21,605,838	(\$8,026,385)	-27.1%
Federal Subsidies-CARES Act	\$11,148,980	\$11,148,980	\$0	0.0%
State Subsidies	\$46,978,528	\$44,482,074	(\$2,496,454)	-5.3%
Other Revenue	\$7,542,911	\$4,490,974	(\$3,051,937)	-40.5%
Passenger Fares	\$8,437,628	\$8,365,111	(\$72,518)	-0.9%
Third Party Fares	\$9,051,757	\$7,281,757	(\$1,770,000)	-19.6%
Special Project Revenue	\$2,200,875	\$0	(\$2,200,875)	-100.0%
Total Revenue	\$114,992,902	\$97,374,733	(\$17,618,168)	-15.3%
	Budget	Actual	VAR \$	VAR %
Salaries & Fringe Benefits	\$81,687,006	\$80,986,090	\$700,916	0.9%
Contract Services	\$10,133,573	\$5,956,787	\$4,176,786	41.2%
Operating Expense	\$1,341,631	\$1,840,009	(\$498,377)	-37.1%
Utilities	\$19,943,356	\$12,533,668	\$7,409,688	37.2%
Capital Match & Repayment	\$395,523	\$0	\$395,523	100.0%
Debt Service	\$0	\$0	\$0	0.0%
Special Projects	\$1,075,875	\$0	\$1,075,875	100.0%
Total Expenses	\$114,576,965	\$101,316,553	\$13,260,412	11.6%
Surplus/(Deficit)	\$415,936	(\$3,941,820)	(\$4,357,757)	

- Federal subsidies are under budget through February due to lower than expected federally eligible expenses.
- State subsidies include a one-time
- Passenger fares are on target, though third-party fares are under budget through March. Timing of third-party billing may decrease that gap at year end.
- Contract services are lower than expected through March due to timing of larger projects.
- Operating expenses are under budget due to lower fuel, maintenance, and engine replacement costs.

BUDGET - ACTUAL

MONTHLY RIDERSHIP

Systemwide Ridership: March 2025

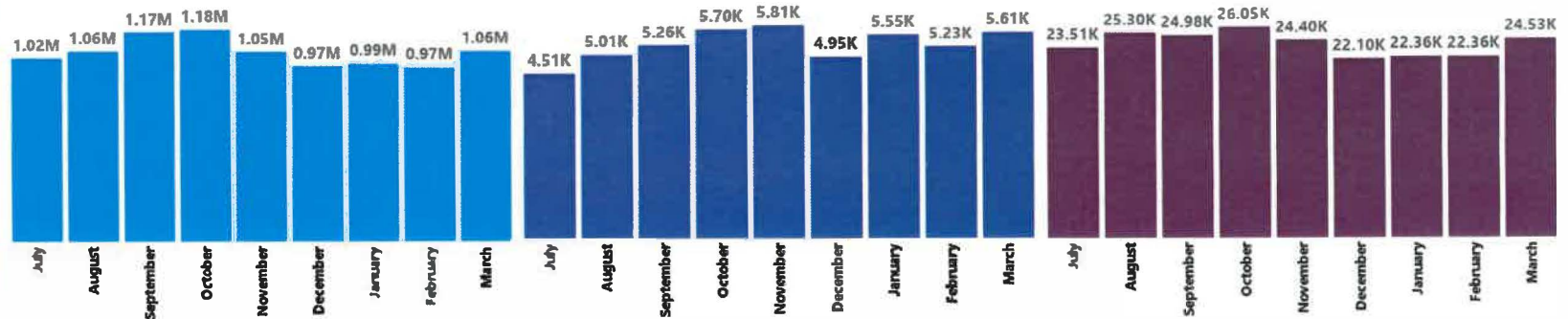
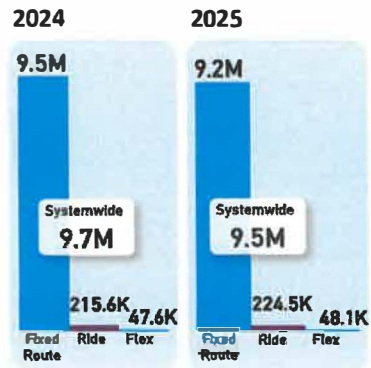


SYSTEMWIDE YEAR-TO-DATE

● Fixed-Route

● Flex

● Ride



RIDERSHIP DECREASED 2% YEAR-TO-DATE FROM 2024

Fixed-Route ridership counts come from the Automatic Passenger Counts (APCs) from UTA.

Flex and Ride Paratransit ridership counts come from Reveal tablets for Ride, and 3rd party reports for Taxi trips, Flex On Demand ridership (included with Flex) comes from Spare

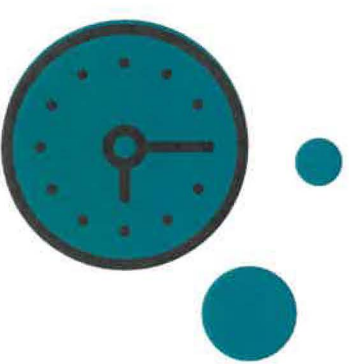
MONTHLY RIDERSHIP

ON TIME PERFORMANCE (OTP): FIXED-ROUTE

	2025	2024	2023	2022
MARCH	78.9%	78.3%	82.4%	82.2%
FEBRUARY	79.6%	78.3%	82.2%	81.3%
JANUARY	79.1%	77.3%	82.4%	82.2%
DECEMBER		76.4%	76.9%	80.2%
NOVEMBER		74.0%	77.9%	79.2%
OCTOBER		73.7%	77.3%	78.3%
SEPTEMBER		72.7%	77.0%	78.1%
AUGUST		76.7%	79.3%	81.3%
JULY		78.0%	79.5%	81.0%
MAY		73.4%	78.6%	81.1%
APRIL		76.5%	81.3%	81.7%

OTP INCREASED BY 0.6% IN MARCH 2025 FROM MARCH 2024

ON TIME PERFORMANCE



On Time Performance

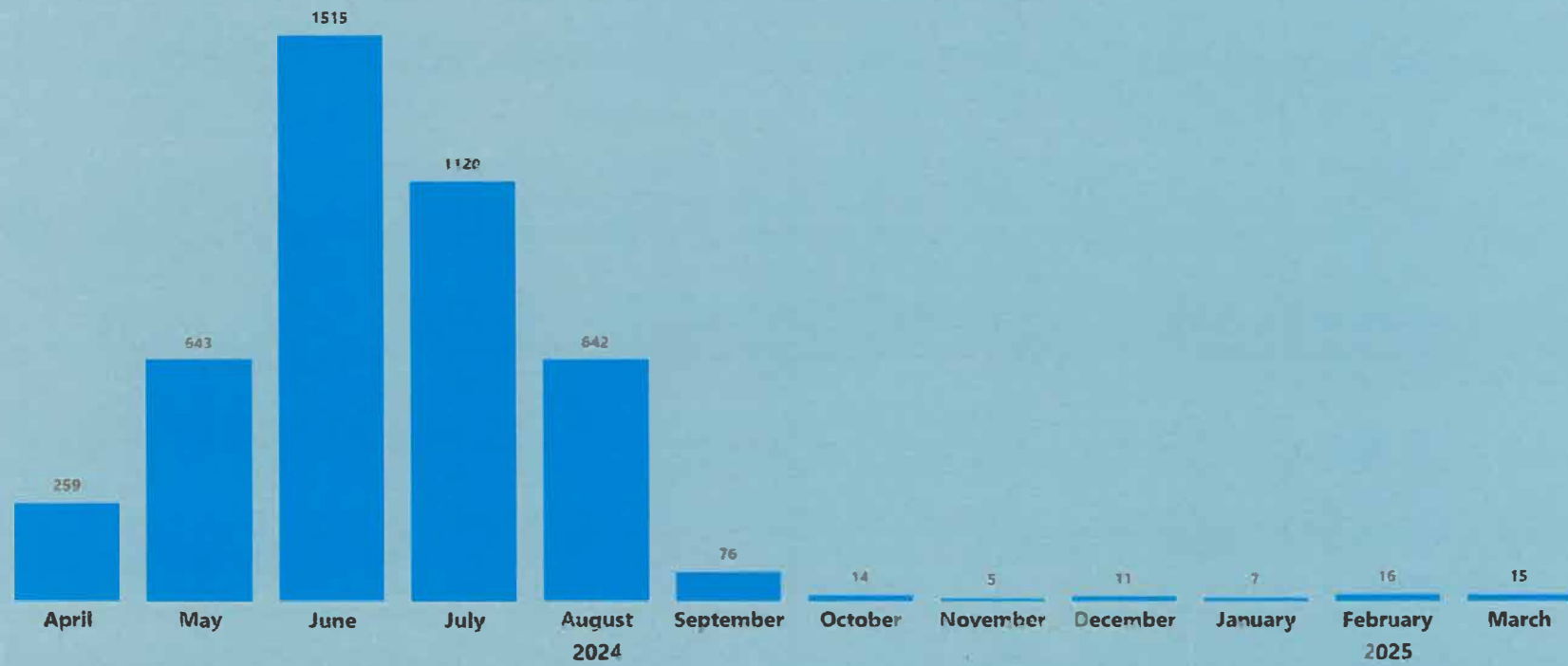
On Time Performance (OTP) is based on Departure Time.
On Time is between 1 minute early and 5 minutes late.

ABBG AVERAGE: 79%

LOST SERVICE

March 2025

Cancelled/Uncovered Trips by Year and Month



* Counts based on regular trips

** Cancelled does not include Standby or School Cancelled trips

LOST TRIPS BY MONTH

**RHODE ISLAND PUBLIC TRANSIT AUTHORITY STAFF SUMMARY FORM****TO: RIPTA BOARD OF DIRECTORS****DATE: April 16, 2025****PREPARED BY: James O'Brien****DEPARTMENT: Risk Management****TITLE: COMPREHENSIVE GENERAL LIABILITY POLICY**

This is a request for authority to purchase a Comprehensive General Liability policy with \$1,000,000 per occurrence limit and a \$2,000,000 aggregate. This policy includes a broad form endorsement that covers all RIPTA properties. The policy has a \$20,000 liability deductible and a Terrorism endorsement. The policy effective date is May 1, 2025 to May 1, 2026.

BACKGROUND

Our insurance broker sought quotes from other insurance carriers but they all declined. AmTrust Insurance Company, our current carrier, quoted \$265,013 with a \$20,000 deductible. We should continue our coverage with AmTrust.

JUSTIFICATION

The Comprehensive General Liability Policy is written to protect RIPTA against claims arising out of injuries that occur on RIPTA property.

FUNDING

Funding is provided by RIPTA's operating funds. These funds are included in the annual budget.

ALTERNATIVES**RECOMMENDATION:**

Requesting Board authority to obtain the Comprehensive General Liability policy with AmTrust Insurance Company and the premium cost is \$265,013

APPROVALS (shaded Departments must approve all Staff Summaries) Projects between \$5,000 and \$10,000 must have Department Director/AGM. Projects between \$10,000 and \$50,000 must have CEO also. Projects greater than \$50,000 must also have Board of Directors Approval

Department	Initial	Date	Department	Initial	Date
Budget	<i>MSW</i>	<i>4/17/25</i>	Maintenance		
Customer Service			Marketing		
Environmental/Safety			Planning		
Finance			Procurement	<i>[Signature]</i>	
Flex/Paratransit			Security		
Human Resources			Training		
Inform. Services			Transportation		
Legal/Risk Mgmt	<i>[Signature]</i>		Chief Exec. Officer	<i>[Signature]</i>	<i>4-16-25</i>



RHODE ISLAND PUBLIC TRANSIT AUTHORITY STAFF SUMMARY FORM

TO: Board of Directors

DATE: April 16, 2025

PREPARED BY: James O'Brien

DEPARTMENT: Legal/Risk Management

TITLE:

EXCESS UMBRELLA LIABILITY INSURANCE POLICY

BACKGROUND:

Requesting authority to purchase a Excess Umbrella Liability Insurance Policy from American Alternative Insurance Company. The policy will be effective from 5/1/2025 to 5/1/2026.

The annual premium is \$101,879.

The policy provides up to \$5,000,000 liability coverage for the General Liability Policy.

Our Broker, Starkweather & Shepley, had solicited quotes from several carriers. All declined due to the nature of the risk and pricing.

FUNDING:

Funding is provided by RIPTA's operating funds.

ALTERNATIVES:

RECOMMENDATION:

We are recommending that the Board of Directors approve the purchase of this policy.

APPROVALS (shaded Departments must approve all Staff Summaries) Projects between \$5,000 and \$10,000 must have Department Director/Executive Director. In addition, projects between \$10,000 and \$100,000 must have CEO approval. Projects greater than \$100,000 must have Board of Directors Approval

Department	Initial	Date	Department	Initial	Date
Budget	NAW	4/17/25	Maintenance/Facility		
Customer Service			Marketing		
Environmental/Safety			Planning		
Finance			Procurement		
Flex/Paratransit			Security		
Human Resources			Training		
Inform. Services			Transportation		
Legal Risk Mgmt			Chief Exec. Officer		4-16-25



RHODE ISLAND PUBLIC TRANSIT AUTHORITY STAFF SUMMARY FORM

TO: Board of Directors

DATE: April 16, 2025

PREPARED BY: James O'Brien

DEPARTMENT: Legal/Risk Management

TITLE:

COMMERCIAL PROPERTY INSURANCE POLICY

BACKGROUND:

Requesting authority to purchase a Commercial Property Insurance Policy from Hanover Insurance Company. The policy will be effective from 5/1/2025 to 5/1/2026.

Option 1: annual premium of \$587,346

This policy provides property coverage for all RIPTA buildings, contents, rolling stock, electric buses (which was on a separate policy last year), computer equipment, dispatch equipment, and mobile equipment for windstorm, fire, water damage, including flood damage, lightning, theft, vandalism, earthquake, and includes a terrorism endorsement.

Option 2: annual premium of \$408,976 Same as option 1 except electric buses are excluded while on the road.

The policy provides a blanket policy limit of \$90,621,704 for RIPTA property locations 1-23 except for 5, which has a separate limit of \$1,154,140. The deductible for the above coverage is \$10,000. Coverage for mobile equipment for \$8,928,000 is subject to a \$1,000 deductible. RIPTA rolling stock has a separate blanket limit of \$56,279,460, subject to a deductible of \$25,000, electric buses have a \$50,000 deductible while on terminal locations and \$100,000 on the road.

There are also separate sub-limits for earthquake and flood coverage. Property damage from an earthquake has a sub-limit of \$25,000,000, and earthquake damage to rolling stock has a sub-limit of \$5,000,000, both of which are subject to a \$100,000 deductible. Property damage resulting from a flood, except at Kennedy Plaza, has a sub-limit of \$10,000,000. Kennedy Plaza has a separate sublimit of \$1,000,000. All properties are subject to a \$250,000 deductible.

A separate blanket broad form endorsement was added to insure all RIPTA bus shelters with a \$200,000 limit per shelter subject to a \$5,000 deductible per shelter. The endorsement does not cover for flood or earthquake.

This policy also provides coverage for the cameras and ATMS equipment located on each bus subject to a \$5,000 deductible. The only applicable exclusions are damages resulting from flood and earthquake.

Our Broker, Starkweather & Shepley, had solicited quotes from several carriers. All declined due to the nature of the risk, pricing, flood and windstorm exposure, except for Hanover.

FUNDING:

Funding is provided by RIPTA's operating funds.

ALTERNATIVES:

RECOMMENDATION:

We are recommending that the Board of Directors approve one of the above options.

APPROVALS (shaded Departments must approve all Staff Summaries) Projects between \$5,000 and \$10,000 must have Department Director/Executive Director. In addition, projects between \$10,000 and \$100,000 must have CEO approval. Projects greater than \$100,000 must have Board of Directors Approval

Department	Initial	Date	Department	Initial	Date
Budget	NAW	4/17/25	Maintenance/Facility		
Customer Service			Marketing		
Environmental/Safety			Planning		
Finance			Procurement		
Flex/Paratransit			Security		
Human Resources			Training		
Inform. Services			Transportation		
Legal Risk Mgmt			Chief Exec. Officer		4-16-25



TO: RIPTA BOARD OF DIRECTORS

DATE: April 16, 2025

PREPARED BY: James O'Brien

DEPARTMENT: Risk Management

TITLE:

CYBER INSURANCE POLICY

BACKGROUND

Requesting authority to purchase a **CYBER INSURANCE POLICY** from **AIG American International Group** in the amount of **\$112,117**.

Cyber insurance is when a breach occurs, it covers the range of expenses that arise. These include identifying and solving the breach, recovering data, customer notifications, PR costs, possible credit monitoring expenses, legal expenses, potential fines from compliance regulators, extortion costs from ransomware, and general business interruption. The policy provides first-party coverage which intends to cover damages a business suffers because of a cyber-breach; third-party coverage which intends to cover damages if a business' customers or partners are affected by a cyber-attack and cybercrime which intends to cover damage due to any type of illegal activity that occurs using digital means.

The policy has a \$3,000,000 liability limit for each claim. There is a \$250,000 deductible for each claim, the premium has decreased from last year.

The policy will have an effective date of **May 18, 2025, to May 18, 2026**.

JUSTIFICATION

Our insurance broker requested alternate verbal quotes, we received one quote from AXA but it was higher than AIG.

Funding is provided by RIPTA's operating funds.

FUNDING

Funding is provided by RIPTA's operating funds. These funds are included in the annual budget.

ALTERNATIVES

RECOMMENDATION:

We are recommending that the Board of Directors approve the policy.

APPROVALS (shaded Departments must approve all Staff Summaries). Projects between \$5,000 and \$10,000 must have Department Director/AGM. Projects between \$10,000 and \$50,000 must have CEO also. Projects greater than \$100,000 must also have Board of Directors Approval

Department	Initial	Date	Department	Initial	Date
Budget	NAW	4/17/25	Maintenance Facility		
Customer Service			Marketing		
Environmental/Safety			Planning		
Finance			Procurement		
Flex/Paratransit			Security		
Human Resources			Training		
Inform. Services			Transportation		
Legal/Risk Mgmt			Chief Exec. Office		



RHODE ISLAND PUBLIC TRANSIT AUTHORITY STAFF SUMMARY FORM

TO: RIPTA Board of Directors

DATE:

PREPARED BY: John Chadwick

DEPARTMENT: Maintenance

TITLE : 25-09 Towing Services

RIPTA Board of Directors is requested to award a contract to Townline Towing for towing services. Based on historical usage, the average cost for this contract is \$200,675.81 per year based on a 5% annual increase per year during the 5-year period of the awarded contract. This is an initial one-year term, with up to four annual renewal options to be exercised at the sole discretion of the Authority.

BACKGROUND

An invitation for bids was issued February 12, 2025. The solicitation was publicly advertised on the RI State Purchasing Website and was sent directly to seven vendors. On March 17, 2025 two responsive bids were received. It was determined that Townline Towing was the successful vendor.

JUSTIFICATION

Towing services for RIPTA fleet is an essential component to maintain effective operations at the Authority.



RHODE ISLAND PUBLIC TRANSIT AUTHORITY STAFF SUMMARY FORM

TO: RIPTA Board of Directors

DATE:

PREPARED BY: John Chadwick

DEPARTMENT: Maintenance

FUNDING

Operating Funds

ALTERNATIVES

There is no reasonable alternative to awarding this bid. Towing services are vital to RIPTA's operations.

RECOMMENDATION

Recommendation is to award the contract to Townline Towing.

APPROVALS (shaded Departments must approve all Staff Summaries). Projects between \$5,000 and \$10,000 must have Department Director/AGM. Projects between \$10,000 and \$100,000 must have CEO also. Projects greater than \$100,000 must also have Board of Directors Approval

Department	Initial	Date	Department	Initial	Date
Budget/Finance	<u>NW</u> NW	Apr 16, 2025	Maintenance/Facility	<u>NV</u> NV	Apr 14, 2025
Customer Service			Marketing		
Environmental/Safety			Planning		
Project Management			Procurement	<u>AI</u> AI	Apr 14, 2025
Flex/Paratransit			Security		
Human Resources			Training		
Inform. Services			Transportation		
Legal/Risk Mgmt			Chief Exec. Officer	<u>CO</u> CO	Apr 15, 2025